



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1
300 ARMY PENTAGON
WASHINGTON DC 20310-0300



DAPE-CP

1 May 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Eligibility for Hostile Fire Pay on 11 September 2001

1. Section 1111 of Public Law 107-107 added a new section, 5949, to title 5, United States Code that allows hostile fire pay for civilians retroactive to 11 September 2001. This new law provides \$150 for any month in which a civilian employee is subject to hostile fire pay. On 15 April 2002, the Department of Defense issued a memorandum stating those DoD Components who established criteria for payment of hostile fire pay and paid hostile fire pay to military personnel should apply the same criteria to civilian employees for the payment of hostile fire pay.
2. The Department of the Army has determined that all Army civilian employees who were at the Pentagon and the World Trade Center on 11 September 2001 for any period of time from the time of the attack until midnight are subject to hostile fire and are entitled to hostile fire pay.
3. All Army civilians who were at the Pentagon, including the adjoining parking lots and the childcare center are entitled to the pay. However, the Pentagon visitors' parking located across from the Pentagon City Mall is not included. Army civilians in any of the seven buildings that comprise the World Trade Center are also entitled to the hostile fire pay.
4. Army civilians who were hospitalized for the treatment of injuries or wounds as a result of such hostile fire may be paid hostile fire pay for up to three additional months during which the employee is hospitalized.
5. In order to ensure accurate payments, the manager will submit a memorandum to the Civilian Personnel Operations Center (CPOC), through the Civilian Personnel Advisory Center. The memorandum should be completed within 30 days and must include the names, social security numbers, location (Pentagon or New York), and the amount authorized for those civilian employees who survived the attack and meet the above criteria. Separate guidance has been established for those employees killed as a result of the attack.

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6. The CPOC will follow instructions as outlined on the Civilian Personnel On-Line (CPOL) website when entering the data into the modern DCPDS system. The Modern DCPDS Job Aid for processing hostile fire pay can be found on CPOL by clicking on "Modern: The Latest Information."

7. If you have any questions, please contact Beth Helmer at (703) 325-9974, DSN 221-9974, or by email elizabeth.helmer@asamra.hoffman.army.mil.

//original signed//
DAVID L. SNYDER
Assistant G-1 for Civilian
Personnel Policy

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